IMMA

Collections Manager & Senior Registrar

Full-time | Permanent

Are you passionate about contemporary art, collections care, and digital innovation?
Do you thrive in a leadership role that blends strategic planning with hands-on collection management?

The Irish Museum of Modern Art (IMMA) is seeking a dynamic and experienced

Collections Manager & Senior Registrar

to join our Collections Department.

Salary: €58,264 – €68,472 (Higher Executive Officer) + LS1 €70,928 & LS2 €73,378

Location: IMMA, Royal Hospital Kilmainham, Dublin 8

About IMMA

The Irish Museum of Modern Art, based in what was the Royal Hospital Kilmainham, an extraordinary 17th century building, set upon a hilltop of 48 acres overlooking the river Liffey, is a witness to at least a millennium of change. All of which feeds into our contemporary thinking and commitment to celebrate this remarkable site. At IMMA we have begun to create a space unique with contemporary culture. This is a space where local and global connect, a space where contemporary art and contemporary life meet, challenge and inspire one another.

Role Overview

This is a pivotal management position responsible for the care, documentation, and accessibility of IMMA's 4,500+ artworks and growing archival material. You'll lead the rollout of our new Collections Management System (Qi), support digital access initiatives, and play a key role in shaping the future of IMMA's Global Learning & Research Centre (GLRC).

Key Responsibilities

- Lead registration, documentation, and logistics for loans, displays, and conservation.
- Oversee the implementation of Qi and ensure best-practice standards in collections care.
- Manage budgets, audits, and reporting for conservation and storage.
- Support strategic planning, policy development, and MSPI accreditation.
- Line-manage the Preventative Conservation Coordinator and mentor interns and fellows.

The successful candidate will have:

- A third-level qualification in Museum Studies or a related field.
- Extensive experience in a registrar or collections management role.
- Proficiency in CMS platforms (e.g., TMS, MuseumPlus) and digital tools.
- Strong leadership, communication, and project management skills.
- A commitment to public service values, inclusion, and continuous learning.

Why work with IMMA?

- Generous Annual Leave: 29 days per year, plus public holidays.
- Job Security: Permanent role with structured salary progression.
- Blended Working: Progressive and flexible work arrangements where possible.
- Career Development: Opportunities for growth through mentoring, coaching, training, and progression within the public sector.
- Learning & Networking: Access to training, sectoral conferences, and professional networks.
- Pension Scheme: Access to the Public Service Single Pension Scheme.
- Employee Wellbeing: Dedicated Wellbeing Committee and Employee Assistance Programme.
- Inclusive Culture: A values-based workplace committed to diversity, equity, dignity, and respect.
- Unique Work Environment: Work in a serene, historic 17th-century building surrounded by 48 acres of meadows and gardens – a green oasis in the heart of Dublin City.
- Additional Perks: Free parking, secure bike sheds, and opportunities to attend special events and exhibitions.

IMMA ÁRAS NUA-EALAÍNE NA hÉIREANN IRISH MUSEUM OF MODERN ART

How to Apply

To apply for this exciting opportunity, please submit the following:

1. A tailored Cover Letter explaining your suitability for the role.
2. A current Curriculum Vitae.

Applications should be submitted via https://imma.bamboohr.com/careers/56?source=aWQ9MTU%3D

Please refer to the following link for the full role profile https://imma.ie/about/jobs-opportunities/current-vacancies/collections-manager-senior-registrar/

Closing date for receipt of applications: 20 August 2025

Interview dates: End of August 2025

Commencement Date: September 2025

Bainisteoir & Cláraitheoir Sinsearach na mBailiúchán eile

IMMA

Lánaimseartha I Buan

An bhfuil tú paiseanta faoin ealaín chomhaimseartha, cúram bailiúchán agus nuálaíocht dhigiteach?

An éiríonn go maith leat i ról ceannaireachta amheascann pleanáil straitéiseach le bainistíocht phraiticiúil bhailiúchán?

Tá Áras Nua-Ealaíne na hÉireann (IMMA) ag lorgduine dinimiciúil agus a bhfuil taithí acu do ról

Bainisteoir & Cláraitheoir Sinsearach na mBailiúchán

chun a bheith inár Roinn Bailiúchán.

Tuarastal: €58,264 – €68,472 (Scála Caighdeánach d'Ardoifigeach Feidhmiúcháin) + LSI €70,928 & LS2 €73,378

Suíomh: IMMA, Ospidéal Ríoga Chill Mhaighneann, Baile Átha Cliath 8

Eolas faoi IMMA

Tá Áras Nua-Ealaíne na hÉireann, atá lonnaithe in Ospidéal Ríoga Chill Mhaighneann, mar a bhí, ina fhoirgneamh iontach ón 17ú haois, agus é suite ar bharr cnoic de 48 n-acra le radharc uaidh amach ar an Life, agus é ina fhinné ar mhílaois ar a laghad d'athruithe. Leis sin go léir, cuirtear lenár smaointeoireacht chomhaimseartha agus lenár dtiomantas chun an suíomh iontach seo a cheiliúradh. Ag IMMA tá tús curtha againn le spás uathúil a chruthú ina bhfuil cultúr comhaimseartha. Is spás é seo ina dtagann nithe áitiúla agus domhanda le chéile, spás ina mbuaileann ealaín chomhaimseartha agus an saol comhaimseartha le chéile, ina dtugann siad dúshlán dá chéile agus ina spreagann siad a chéile.

Achoimre ar an Ról

Is post bainistíochta ríthábhachtach é seo atá freagrach as cúram, doiciméadú agus inrochtaineacht 4,500+ de shaothair ealaíne IMMA agus ábhar cartlainne atá ag dul i méid. Beidh tú i gceannas ar rolladh amach ár gCóras Bainistíochta nua (Qi), tacóidh tú le tionscnaimh rochtana digiteacha, agus beidh ról lárnach agat maidir le todhchaí Ionad Foghlama agus Taighde Domhanda IMMA (GLRC) a mhúnlú.

Príomhfhreagrachtaí

- Clárú, doiciméadú agus lóistiocht le haghaidh iasachtaí, taispeántais agus caomhnú a threorú.
- Maoirseacht a dhéanamh ar chur i bhfeidhm Qi agus caighdeáin dea-chleachtais a chinntiú i gcúram bailiúchán.
- Buiséid, iniúchtaí agus tuairisciú a bhainistiú le haghaidh caomhnaithe agus stórála.
- Tacú le pleanáil straitéiseach, forbairt beartais agus creidiúnú MSPI.
- Bainistiocht líne a dhéanamh ar an gComhordaitheoir um Chaomhnú Coisctheach agus maoirseacht/meantóireacht a dhéanamh ar intéirnigh agus ar chomhaltaí.

Beidh na nithe a leanas ag an iarrthóir rathúil:

- Cáilíocht tríú leibhéal i Staidéir Mhúsaeim nó i réimse gaolmhar. Neart taithí i ról cláraitheora nó bainistiochta bailiúchán. Inniúlacht in ardáin CMS (m.sh., TMS, MuseumPlus) agus uirlisí digiteacha.
- Scileanna láidre ceannaireachta, cumarsáide agus bainistíochta.
- Tiomantas do luachanna seirbhíse poiblí, ionchuimsitheacht agus foghlaim leanúnach.

Cad Chuige a nOibreofá Le IMAA?

- Saoire Bhliantúil Flaithiúil: 29 lá sa bhliain, móide laethanta saoire poiblí.
- Cinnteacht Phoist: Ról buan le dul chun cinn struchtúrtha tuarastail.
- Obair Chumaisc: Socruithe oibre céimnitheacha agus solúbtha nuair is féidir.
- Forbairt Gairme: Deiseanna le haghaidh fáis trí mheantóireacht, cóitseáil, oiliúint agus dul chun cinn laistigh den earnáil phoibli.
- Foghlaim & Líonrú: Rochtain ar oiliúint, ar chomhdhálacha earnála agus ar líonraí gairmiúla.
- Scéim Pinsin: Scéim Pinsin na Seirbhíse Poiblí.
- Folláine Fostaithe: Coiste Folláine Tiomnaithe agus Clár Cúnaimh d'Fhostaithe.
- Cultúr Ionchuimsitheach: Áit oibre atá bunaithe ar luachanna agus atá tiomanta don éagsúlacht, cothromas, dínit agus meas.
- Timpeallacht Oibre Uathúil: Téigh i mbun oibre i bhfoirgneamh suaimhneach, stairiúil a théann siar go dtí an 17ú haois agus a bhfuil 48 n-acra de chluainte agus de ghairdíní mórthimpeall air – é ina thearmann dúlra i gcroílár Chathair Bhaile Átha Cliath.
- Peorcaisí Breise: Páirceáil saor in aisce, seideanna rothar slána agus deiseanna chun freastal ar imeachtaí speisialta agus ar thaispeántais.

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Conas Iarratas a Dhéanamh

Chun iarratas a dhéanamh don deis spreagúil seo, cuir na nithe seo a leanas isteach:

1. Litir Chumhdaigh shaincheaptha ag míniú d'oiriúnacht don ról.
2. CV reatha.

Bacheart iarratais a chur isteach triTéigh chuig an nasc seo a leanas le haghaidh próifíl

iomlán an róil: https://imma.bamboohr.com/careers/56?source=aWQ9MTU%3D

Téigh chuig an nasc seo a leanas le haghaidh próifíl iomlán an róil: https://imma.ie/about/jobs-opportunities/current-vacancies/collections-manager-senior-registrar/

An dáta deiridh a nglacfar le hiarratas: 20 Lúnasa 2025

Dátaí agallaimh: Deireadh Lúnasa 2025

Dáta Tosaigh: Meán Fómhair 2025