

DWELL HERE APPLICATION GUIDELINES

Open Call for Expressions of Interest: Thursday 08 August 2024

Application Deadline: Wednesday 18 September 2024, 16:00 GMT

An expression of interest must be sent by email as one PDF file to dwellhere@imma.ie

A strict PDF file size of 5MB maximum applies. Larger attachments will not pass IMMA's firewall

TITLING YOUR APPLICATION

TITLE YOUR EMAIL to correspond with the residency you are interested in:

[Dwell Here: One Year Residency](#)

[Dwell Here: One Year Studio Residency](#)

[Dwell Here: One Month Residency](#)

TITLE YOUR PDF attachment file with your surname and the initial of your first name followed by the Dwell Here opportunity you are interested in - DH1, DH2, or DH 3.

Example: Sally Jones is interested in a Dwell Here: One Year Residency, the PDF should be titled jonesDH1

DH1 - Dwell Here: One Year Residency

DH2 - Dwell Here: One Year Studio Residency

DH3 - Dwell Here: One Month Residency

STRUCTURING YOUR PDF (10 pages max)

As an expression of interest, you are encouraged to make your PDF as compact as possible, URL links can be provided in the PDF doc. Please follow the order of information outlined below, pages can be longer or shorter than suggested but the document must not exceed 10 pages

* Denotes required details

TITLE PAGE 1 *

Dwell Here: One Year Residency

Dwell Here: One Year Studio Residency

Dwell Here: One Month Residency - copy and paste the preferred intensive week. If you are available for both insert both and we will decide for you:

- **Dwell Here: Spring Research Intensive** / Wednesday 05 – Tuesday 11 Feb 2025
- **Dwell Here: Summer Research Intensive** / Wednesday 14 – Tuesday 20 May 2025

APPLICANTS DETAILS pages 1 & 2

- Name *
- Professional Name (if different to legal name)
- Name of Collective (If applying as the nominated individual on behalf of a collective)
- Pronouns
- Nationality/nationalities *
- Email *
- Phone (including country and area code) *
- Website
- Postal Address

- Country of Residence *

PROFESSIONAL EXPERIENCE pages 1 & 2

- Specify Art Forms / Profession *
- Two professional references: name, title (within organisation or freelance title), phone (including country and area code) and email. References should be able to comment on your recent work and artistic development on a professional level. Do not attach or insert any letters of support. Please notify your references that they may be contacted *
- Select two highlights from your CV and 150 words each as to why *
- A URL link to a CV online or include your CV on the last two pages of the PDF *

STATEMENT OF PRACTICE & EXPRESSION OF INTEREST pages 3 & 4

- Statement of Practice – max. 300 words describing your profession / work in your own words, including artistic and research principles *
- Expression of Interest – max. 600 words outlining suitability for chosen residency, reasons for applying, proposed research inquiries *

The above section should be no more than 2 pages

SAMPLES OF WORK pages 5, 6, 7, & 8 (optional)

Samples of work to support your expression of interest can be provided through links in your PDF to websites, file-hosting services such as Dropbox or Google Drive, or video-sharing websites such as YouTube or Vimeo. Supply usernames and passwords where required. Ensure links do not expire before 30 November 2024

- Website links to 3 projects in order of preference / relevance
- 3 videos, a maximum of 10 minutes will be viewed for initial review purposes. Ensure there is a brief description for each video provided (max. 100 words each)
- Up to 10 images can be included in your PDF. Include titles, medium, year of production and a brief description of each image (max. 100 words each)
- If your area of practice is curatorial or critical writing, you can use these pages to provide up to 3 written samples of your work through links or paste directly into the document. Each sample should be clearly cited as published, research, work in progress or presented papers. Include a description introducing each text to provide a context for your selection (max. 100 words per intro)
- If your practice is multidisciplinary, you can provide information in a variety of formats listed above but do balance the material provided. For example, 1 video link, a website project link, or a written sample, is equivalent to three images

Last 2 pages

You can opt to include a 2-page CV on the last two pages of the PDF

The completed PDF application must not exceed ten (10) A4 pages

SUBMITTING AN APPLICATION

- Prepare and submit your application to this email dwellhere@imma.ie in advance of the deadline on Wednesday 18 September 2024, 16:00 GMT
- No changes can be made to your application or documentation once your application has been submitted

- Only complete applications will be considered, ensure all required information is provided, and links are functional
- During the selection process artists shortlisted may be asked to submit additional material or to meet online for a brief interview process. Advance notice of at least one week will be given for these requests
- All applications submitted will be acknowledged via email
- Availability to respond to queries about Dwell Here in the days before the deadline on Wednesday 18 September will be limited. If you have a query, please ask sooner rather than later
- All visual documentation must have corresponding image credits and/or project descriptions

An application will be considered ineligible if:

- The application PDF is incomplete in essential detail
- The application is submitted after the closing deadline
- The application does not identify one of the three opportunities offered through the Dwell Here programme

ASSESSMENT

Each application is reviewed in the context of the following criteria:

1. The artistic and professional quality of the applicant
2. The potential in the applicants practice in the context of the Dwell Here: Research Invitation
3. How Dwell Here could be a transformative and activated opportunity for the applicant, the museum, and the Dwell Here community
4. The timeliness of this opportunity in the applicant's career

The Dwell Here expression of interest will be initially reviewed by IMMA, a final selection will be made by internal and external assessors. An update on the status of the assessment process will be communicated by mid-October 2024. Please refrain from enquiries during this timeframe. Feedback will not be available to unsuccessful applicants

TERMS AND CONDITIONS

By submitting an expression of interest applicants confirm they have read and understood the information set out in the three different Dwell Here opportunities, in the application guidelines provided here and the FAQ's provided here

- No one has legal right to be awarded the residency
- Selectors are not obliged to view materials surplus to requirements
- Decisions regarding the IMMA residencies will be communicated via email. It is the responsibility of the applicant to regularly monitor the email address referenced in their application
- The successful candidate should not be an awardee of other publicly funded opportunities which offer comparative support within the same timeframe which would compromise full immersion in this highly competitive opportunity

PRIVACY NOTICE

IMMA complies with the General Data Protection Regulation of the European Union (GDPR) and other laws protecting your information, its use and storage. Personal details will be temporarily held only for the purpose of the application and will be deleted after the selection procedure ends. Non personalised statistics will be gathered to create a better understanding of the open call process and its development. With a successful applicant information will be held to complete the contract for participation in the residency programme